

Missoula Horse Council

Board Meeting Minutes

May 14th 2024

In attendance: Scott David, Bill Bucher, Karla Nichwander, Katy Nichwander, Jennifer Cote, Deb Anderson, Irene Given, Arwyn Anthony, Natalie Sullivan

Meeting Start 6:35pm

Motion to approve April minutes: Karla, 2nd Deb – approved

Finance:

- Endowment – interest being put into separate savings account
- Special project budgets listed as restricted - subtracted from cash available
- Cash on hand - \$98,093.33
- Motion to approve treasurers report: Katy, 2nd Bill – approved

Budget:

- Additions will be listed in forecast vs. budget
- Membership on track – only \$130 behind April 2023

Events:

- Dressage Show
 - 29 riders, 51 tests – Mostly locals
 - Revenue over \$1000 for first show
 - 2 more shows scheduled in July and August
- Pet Run
 - Net around \$900-1,000
 - 63 entries – roughly similar 2022
 - Plan for annual event – strategies to grow without increasing expenses drastically
- 4H Camp
 - 9 kids overnighted – all went well, smaller group this year
- Pony Club H/J
 - Great event, over 80 entries and roughly 45 stalls filled

Project Updates

- Water complex is 85% complete – Zane plans to finish construction this week so we can open it a week before the Derby, XC course revamp will be done in conjunction with the completion of the water complex

Finance

- Event coordinator packets – instructions for event coordinators
- Possibly have p-card for every event that is turned on and off for their events
- Venmo – same company as PayPal and can provide similar information

- Need to decide where we want to go with electronic payments

Dressage Arena

- Committee has met and held meetings, ordered updated arena construction guide from the USDF

Planning

- Meetings are last Tuesday of each month at the Trough at 6pm – new members and guests welcome
- Sponsorship Levels – define levels of sponsorships and specific projects and more precise numbers
- Donations to Endowment versus donations to the general fund or specific projects
- Fundraising calendar

BSSC

- Submitted a request for reimbursement for a project that didn't pass – any reimbursement requests need to be capital improvements that benefit the entire Big Sky Park complex
- How to submit requests for capital improvement projects –
- Future of the park – only the 5 acres of the 4H area and the Community Gardens are protected
 - Promote more community involvement, relationship with community, BSSC, County

Maintenance

- Need to get shavings from Bitterroot – 15 pallets to transport to the park

Cirque

- Cirque returning first weekend of July, charging \$3,000 facility rental
 - Parking – does a BSHP group or partner want to take on parking arrangements for donations?

Merchandise

- Using Venmo or other online payment
 - Want to purchase a tablet for park use – starting with merchandise, eventually using events
 - \$300 request to purchase a tablet, \$120/year to have hotspot/wifi
 - Motion to approve the \$300 to purchase a tablet with the provision that Clara work with Jennifer to set up payment, with the provision that the tablet be kept at Jennifer's office: Jennifer, 2nd Natalie – approved

Kubota

- Kubota currently has 0% down 0% interest for 60 months, plus a discount for the Horse Council
- Would also need a bigger rake attachment – could add that through Kubota
- John Deere prices came back roughly 20% higher – current tractor is Kubota and would be good to stick with the same brand
- Jennifer recommends to make a report of the tractor purchase to send to the entire board

- Motion to have Finance committee review the financial implications, Maintenance committee review the need for the tractor/attachments by the end of next week: Katy, 2nd Karla – Approved

Vendors

- Need to create a policy for vendors at events – do we allow, not allow, what restrictions?
 - Vendors should fill out an application
 - Pay a fee
 - Have a designated area
 - Provide proof of insurance
 - Non-approach clause
- Create application form

Motion to adjourn: Deb, 2nd Bill – approved

Meeting Adjourned 9:13pm