

MISSOULA HORSEMEN'S COUNCIL

Board Meeting Minutes

April 29, 2014, 7:00 p.m. – 9:30 p.m.

Upstairs Meeting Room – Joker's Wild

CALL TO ORDER: Meeting was called to order by Jeff Patterson at 7:13 p.m. Everyone was welcomed and asked to sign the attendance roster.

ATTENDANCE:

PRESENT: Rachel Ambrose, Cindy Arnott, Sheila Mealey, Eunice Misbe, Jeff Patterson, Lori Hamilton, Jake Kolb, Val Knudsen, Lynn Thee, Colleen Harrison.

NOT PRESENT: Carolyn Quinn (excused), Erika Scofield (excused), Kim Stickler (excused)

GUESTS: Drue Kerns

MINUTES: Several corrections were noted in the minutes as presented. Jeff made a motion and Val seconded to approve the April 1, 2014 minutes with the corrections made. All in favor, motion carried.

ANNOUNCEMENTS: Jim O'Reilly resigned as Vice President at the April 1, 2014 meeting, and Lynn Thee has agreed to assume that office.

TREASURER'S REPORT: Eunice emailed the Treasurer's Report prior to the meeting for everyone's review. It was noted that the Treasurer's Report, as well as any other materials presented during a meeting, should be printed out and included in the Board Binder as part of the permanent record. Colleen made a motion and Sheila seconded to accept the Treasurer's report as presented. All in favor, motion carried.

Discussed whether or not to pay back the loan on the water truck at this time since we have the funds set aside for that purpose. Sheila made a motion and Val seconded to pay back the loan on the water truck now since we have the funds set aside. All in favor, motion carried. There is supposed to be advertising on the water truck for the sponsors. Need to check into the status of the decals and/or painting.

GUEST PRESENTATIONS: None

MAINTENANCE REPORT: Bill is willing to stay on if we hire Penny, his wife, which would allow them to do the work as a family instead of Bill being gone from the family for so many hours. Lynn inquired how much per hour she would be paid. Consensus was she should be paid the same amount as Bill. Jeff noted we have a budget of 6,500 this year. Last year we had a budget of 11,000, and with Bill we only used half of the budget. Sheila inquired as to who oversees the maintenance. Jim O'Reilly was formerly the maintenance superintendent, and that position will have to be filled again. Jake noted we won't find anyone better--Bill does a great job. Rachel made a motion and Lynn seconded to retain Bill and hire Penny as a second maintenance employee. All in favor, motion carried.

Discussed whether or not all maintenance needs must go through one person and then directed to Bill. Cindy noted Bill may have trouble with us having different needs for the same project. Jeff would take calls from Bill when this problem arises. Bill should come to board

meetings, and maybe this would be paid time. Jeff will meet with Bill and Penny and report back next meeting with a recommendation on procedure for grounds work requests.

COMMITTEE REPORTS:

1. **Lease contract negotiations:** Nothing new to report. Negotiations still in holding pattern.
2. **BSSC Report:** Cindy has agreed to be the BSSC representative for the MHC, which will put her back on the MHC Board. Her nomination needs to be approved by the County. She will attend meetings in the meantime. The BSSC representative is one of the most important positions we have.
3. **Website report:** No report from Kitty.
4. **Membership report:** No report from Erika
5. **PR committee report** – Discussed need to change the representatives listed on our endowment fund with Waddell & Reed. Rachel will type up a letter with the names that should now be our current reps and bring it to the next meeting for Jeff's signature.
6. **Events Coordinators' Report:**
 - a. Our Buy Local event is coming up May 6. Work Day is May 4, 9 to Noon. Priorities will be getting ready for Buy Local and the Mini Event the following Saturday.
 - b. Cindy inquired about the need for shavings. Need it now. Cost is \$4 dollars a bag. Drue will get the shavings for the Mini Event. Need two pallets. Discussed whether to buy enough for the summer or one show at a time. Rachel made a motion and Colleen seconded to authorize Drue to buy two pallets of shavings for the Mini Event.
 - c. Insurance for Facility Rentals is now handled through Payne West. We need to return the payments we have received for insurance thus far before knowing the new procedure.
 - d. Cindy will pick up enough toilet paper and hand sanitizer for summer events and be reimbursed. Cindy will prepare the restrooms and garbage cans for the events.

CORRESPONDENCE: None

OLD BUSINESS

1. **Grounds And Habitat Development And Enhancement:** This position is open
2. **Collecting old records held by past members:** Have not been able to collect any further records from Barbi Howell. File cabinet obtained free from Missoula County has been moved to the Announcer Building at the Park. It needs to be moved upstairs. Anyone who has records to archive should put them in the cabinet.
3. **Back Country Horseman Proposed Obstacle Trail:** There was a meeting, and this project is progressing.

4. **Round Pen Repairs:** Jeff has built a new gate. May not have time to do this on Work Day, but it needs to be done soon. Will have Bill coordinate the project. Anyone who can help needs to let Bill know.
5. **Hitching rails:** Looking for the best price to rent a post pounder/posthole digger. Bill will coordinate this project. Anyone that can help should let Bill know.
6. **Miscellaneous:** Cindy will find out about tractor wheels as an option for replacing the broken barrels around the hydrants. Need signs for parking. Need to have a sign committee—this will be on the agenda for next meeting.
7. **Fees For Park Usage:** Cindy notes everyone has a reason fees don't apply to them. Colleen and Cindy met and formulated a plan, which was emailed to everyone. Suggest a Professional membership to teach at park or run clinics. Promote the longstanding tradition of encouraging people to be better riders. Make as affordable as possible for nonprofits but still cover our costs, Will add a spreadsheet to the plan outline and present at the next meeting.

NEW BUSINESS

1. **Cross Country Course:** Waiting for BSSC approval to build new jumps. Bill can remove any unsafe jumps if Steve doesn't arrive. Northwestern Energy donated power poles. Drue would like to do something for them. Would like to put signs on jumps or add an acknowledgement on the website. Rachel made a motion and Lori seconded to place an acknowledgement on the website. All in favor, motion carried. Sam and Eunice Misbe also picked up a load of poles from Missoula Electric Coop and delivered them to the Park.
2. **May Mini Event:** 20 entries for event. Drue holding on to checks until after event. Jeff noted they need to be deposited in a timely manner. Checks can be held only for a business month. Next year forms need use the Post Office Box number for the return address. Checks can then be deposited as they come in. Discussed whether or not to set the jumps up for Buy Local since the Mini Event is Saturday.

ADJOURNMENT: There being no further business, Sheila made a motion and Jeff seconded to adjourn the meeting. All in favor, motion carried.

NEXT MEETING: June 3, 2014, at the Missoula County Extension Office, 2825 Santa Fe CT, Missoula MT 59808.

Respectfully submitted,



Eunice Misbe
Treasurer