



MISSOULA HORSEMEN'S COUNCIL

STEWARDS OF THE MISSOULA EQUESTRIAN PARK

**BOARD MEETING**  
**APRIL 1, 2014 – 7 P.M.**  
**JOKER'S WILD DOWNSTAIRS MEETING ROOM**

**CALL TO ORDER:** Jeff called meeting to order at 7:08 p.m.

**ATTENDANCE:**

**PRESENT:** Val Knudsen, Carolyn Quinn, Rachel Ambrose, Sheila Mealey, Erika Scofield, Lori Hamilton, Jeff Patterson, Jim O'Reilly, Eunice Misbe, Kim Stickler, Colleen Harrison, Jake Kolb.

**ABSENT:** Lynn Thee (excused).

**GUESTS:** Drue Kerns.

**MINUTES:** Minutes from the March 4, 2014 meeting were approved as presented.

**ANNOUNCEMENTS:**

- Jim announced that the contractor who built the ADA Pad was willing to exchange his cost of \$1000.00 for advertising.
- Jim is retiring from the board and encouraged someone to step up and consider becoming the liaison to Big Sky Stewardship Committee. Jeff thanked Jim for all his time.

**TREASURER'S REPORT:** The report was emailed in advance and everyone had a chance to review it. The account was closed at First Montana Bank and the funds were deposited in the Missoula Federal Credit Union general account. Rachel asked what it costs to run the park each year, and Eunice indicated it takes approximately \$60,000 a year. The budget looks good for this year. Kim made a motion to accept the report and Carolyn seconded. All in favor, motion carried.

**MAINTENANCE REPORT:** Jim indicated that we are still looking for a maintenance person, which is a part-time paying position. A member of the board cannot apply for the job. The maintenance person is expected to be at the shows. Jeff should be contacted by anyone who is interested. There needs to be a list made for repairs at the park. Poles need to be replaced, damaged fence posts replaced, hitch racks installed, and arena groomed.

**COMMITTEE REPORTS**

- Jeff indicated there is no new information with the lease negotiations.
- Eunice asked when we would receive the irrigation reimbursement payment. The payment is still in the County process.
- BSSC REPORT: Erika met with them and the walk around the park went well. Cindy is going to be the new liaison to the BSSC.
- WEBSITE REPORT: There seem to be some glitches with the site. Drue would like her letter asking for sponsors on the site. Erika indicated she will check on the problem and get it fixed.
- MEMBERSHIP REPORT: Erika noted we need more communication to get help cleaning up the park—some way to encourage volunteers. Sheila suggested we use our own resources. Lori suggested Earth Day. Sheila noted it is a good idea, but it falls on a Tuesday. It was suggested May 3 or 4 for the Equestrian Park's own Earth Day. Sheila requested a list of projects be

created. A burning permit will be needed, which is available online. The date for the burning will be posted on the website.

**PROMOTIONS AND MARKETING:**

- Val asked Drue what the plan was for Mini Events. Drue reported a press release has been written.
- Sheila said we need riding demos on May 6 for the Park's portion of Give Local Missoula. She would like to have some cross-county riders and dressage demonstrations. Drue will take care of English riders and Sheila Western. The more going on, the better. The event is 4p.m. to 8 p.m. for our Buy Local event.

**CROSS COUNTRY COURSE.** Drue proposed that since Steve Buckman has been paid, all jumps would be built when he comes, pending approval from the BSSC and Parks. The Tower Street Plan must be followed. Colleen made a motion to approve all jumps be built. Val seconds. Motion carried.

**EVENTS COORDINATION:** Cindy was not present to give report.

**OLD BUSINESS**

- **INSURANCE UPDATE:** Directors and Officers coverage will be \$744 and volunteers coverage will be \$300 a year.

**LANDSCAPING:** Val, Carolyn, and Erika are working on getting help from the university on planting what will thrive in the park.

**COLLECTION OF OLD RECORDS:** Carolyn has minutes and financial reports collected from Barbi Howell. Drue will check to see if there is more.

**BACK COUNTRY HORSEMEN OBSTACLE TRAIL:** Sheila is going to attend the next meeting.

**HITCHING RAILS:** Waiting on a new maintenance person. Jim said Home Depot may donate cement.

**USE OF PARK FOR CAMPS OR LESSONS:** Colleen will have a proposal ready for next meeting.

**STORAGE OF RECORDS:** Files will be put in cabinet, and they must be accessible to audit. They will be put upstairs in the announcement booth. Sheila made a motion to put them in a building with locks. Val seconded motion carried

**NEXT MEETING** Scheduled Jeff noted he will be scarce in May. We need to get a vice president and BSSC representative. The next meeting is tentatively set for April 29.

Erika made a motion to adjourn, Lori seconded. Motion carried.

Minutes recorded by Lori Hamilton, Secretary, Minutes formatted by Eunice Misbe, Treasurer

